



Hardship regulations

of the student body of the Palucca University of Dance Dresden

from 03 July 2023

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§ 1 General

In particularly serious social and economic emergencies, the student body of the Palucca University of Dance can reimburse individual members of the student body the student body fee, the cost of the semester ticket and the semester fee for the student union upon request. In addition, dancewear and other dance or education-related items that are urgently needed can be reimbursed in emergency situations.

§ 2 Authorised applicants

- (1) All members of the student body of the Palucca University of Dance Dresden are eligible to apply. The applicant must contribute to an appropriate extent to improving their financial situation. The receipt of maintenance payments and other social benefits shall take precedence over recognition as a case of hardship. This also applies to claims for reimbursement that are not subject to these regulations.
- (2) In principle, only payments that have actually been made can be reimbursed.
- (3) If the applicant is in a second degree programme, a refund is only possible in justified exceptional cases.
- (4) Students on leave of absence and students working outside the VVO study area are generally eligible to apply.
- (5) The number of applications eligible for approval is limited to half of the standard semesters of the respective degree programme. If the number of standard semesters is odd, the number is rounded up to the full semester.
- (6) Rejections of hardship applications do not affect the maximum period of entitlement.
- (7) Students without a work permit and students with a chronic illness or disability, as well as students with family obligations, are exempt from para. 5 sentence 1.

§ 3 Definition of income

- (1) Income within the meaning of these regulations is all income in accordance with § 2 para. 1 and 2 EStG (= German Income Tax Act) (in particular income from self-employed and non-self-employed work), scholarships, voluntary contributions from third parties, all maintenance claims and all state social benefits, in particular benefits under the Federal Training Assistance Act (BAföG), housing benefit and child benefit.
- (2) Parental allowance up to 300 euros and maternity pay do not count as income.
- (3) The income limit for approval of the application is made up of an allowance of 340 euros per person plus reasonable rental costs and ancillary housing costs (water, electricity, heating), fees for an internet connection (if you have to pay these yourself) and

contributions to health and long-term care insurance if you have to pay these yourself. Broadcasting licence fees that you have to pay yourself can also be taken into account if you can provide appropriate proof. The appropriateness of the housing and ancillary costs is based on the customary local rent level that applies to housing benefit. If the applicant lives with one or more other persons (in particular their own children) in a household and economic community, their income must be taken into account jointly.

- (4) If the applicant pays maintenance for a child of her/ his/ their own who is not in the household, the income limit is increased by the maintenance for the child, up to a maximum of 350 euros.
- (5) If two applicants live together in a civil partnership or marriage, income and allowances are to be taken into account jointly.

§ 4 Form and deadlines

Applications must be completed in person and in writing and must be received by the Student Council within 1 month of the start of the semester to which the application relates.

§ 5 Procedure

- (1) The application must be submitted by the deadline. The form provided should be used to submit the application. An application received late may be considered if there are special reasons for the delay for which the applicant is not responsible. In order to meet the deadline, the application can also be submitted informally for the time being. In any case, the completed form must be submitted together with the remaining documents.
- (2) The application must include the following documents:
 - Personal details (application form)
 - a certificate of enrolment and a copy of the Student ID card
 - a written description of the current situation and emergency situation as well as efforts to improve the situation
 - Proof of rent and incidental housing costs
 - Proof of health and long-term care insurance
 - the income situation according to § 3 of these regulations without interruption for the last 3 months in copy
 - a copy of the BAföG rejection notice.

If it is obvious that the applicant is not entitled to BAföG, the rejection notice can be waived. An identity document must be presented to establish identity.

- (3) Missing documents must be submitted upon request. If missing documents are not submitted within a specified period, the application will be rejected.

§ Section 6 Budget reservation and legal entitlement

- (1) The reimbursement shall be made from the funds of the student body of Palucca University of Dance Dresden. A separate budget item shall be maintained in the student body's budget for the reimbursement within the meaning of these regulations.
- (2) Reimbursement is subject to the availability of funds in the allocated budget title.
- (3) There is no legal entitlement to a refund of the contribution.

§ 7 Entry into force and transitional provision

- (1) The hardship regulation comes into force on 01 August 2023.
- (2) These hardship regulations apply for the first time to all applications submitted for the winter semester 2023/2024; applications from previous semesters and applications from the summer semester 2023 that have already been processed are not subject to these hardship regulations.

Dresden, 03 July 2023

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Members of the Student Council of the Palucca University of Dance Dresden

Dresden, 27 June 2023

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Prof Jason Beechey
Rector



Application for hardship confirmation

for the summer semester / winter semester _____

Data of the person submitting the application:

Name, first name: _____
Street, house number: _____
Postal code, city: _____
Registration number: _____
Phone: _____
Email address: _____
Number of children: _____
Marital status / partner: _____

Name of the Bank: _____
Bank account owner: _____
IBAN: _____
BIC: _____

I hereby confirm the correctness of my data.

Date: _____ Signature: _____

Documents to be submitted:

- Written statement of hardship and efforts
- Bafög notification
- Proof of income for the last 3 months in the form of bank statements
- Certificate of enrolment at the Palucca University of Dance Dresden
- Evidence of health and long-term care insurance
- Proof of rent and ancillary rental costs
- Statement of broadcasting fee
- Proof of Internet costs

To be completed by the StuRa:

The identity document of the person submitting the application was shown
on _____.

Signature StuRa-Member: _____